We are hiring!
Accounting Coordinator
We are Covers and we are on our way to becoming the leading sports betting authority on the planet! Do you want to join us on this exciting journey?

We bring together expert insight, rich experience and a passionate community - helping sports bettors bet smarter, win more consistently and have fun doing it.

We’ve assembled a community of trusted experts and operators, alongside knowledgeable fans, who turn mountains of data into juicy discussion and insightful tips that help bettors focus on what matters most - their love of the game, and the thrill of their win.

Covers is rapidly growing in the ever-expanding landscape of sports entertainment and we are constantly looking to add to our group of all-stars.

Covers.com is serviced by NS Sports Media Pros Ltd., a related company who specializes in professional services and is located in Halifax, Nova Scotia.
OUR CULTURE & VALUES

**Fuel with Fun**...Fun is fuel for our creativity and the glue that binds us together. It’s why we’re happy to come to work each day, and means we show up with optimism and compete with passion. Enjoying being here helps us do our best work.

**Tackle it Together**...We know that together is better. Building trust as a team means sharing how we’re feeling and what we’re working on. We create a sense of belonging by believing in each other’s strengths and celebrating our successes. And it means we all show up to play our part for the team.

**Deliver a Great Experience**...We’re proud of what we deliver. Our cutting edge projects keep us motivated and challenge us to take risks. We know our users love us for the quality of the experiences we create. They trust us to keep looking ahead - to be at the top of our game, so they can be at the top of theirs.

**Build your Game**...We’re driven by our expertise, and are here to learn, teach and mentor each other. We all grow when we share our knowledge - and we know we need to leave our comfort zone to build our confidence and our mastery. Together we learn as much from our slip-ups as our successes.

**Let’s Do This Together**
We understand that our industry is usually associated with a non-diverse persona, but we have created a workplace and community that brings fun, experience and opportunities for all! Therefore we have made a commitment to ensure we are welcoming to all people.

We are an equal opportunity employer that is welcoming to those of any gender, race, color, religion or belief, ethnicity, sexual orientation, disability, or any other self-identifying group. We are continuously improving our culture to ensure that we create an inclusive and fun environment with opportunities to excel within our organization.
THE ROLE

What do you love to do? Do you love digging into the numbers and investigating, building relationships while maintaining AR and AP, and working with stellar teams across a business? Then this role is going to pique your interest, keep reading!

You will be running the books for two companies, and they both have a lot of interesting transactions going on. You naturally gather as much information about the company you work for and their GL transactions because you strive to be the go-to person for questions about the financial statements. You will maintain all aspects of the day-to-day accounting such as the general ledger, accounts payable, and accounts receivable for two related companies in the digital media industry.

We are looking for someone who is organized, has a keen eye for detail, and is a natural problem-solver at heart. If you’re a passionate numbers person who is eager to excel in a position that allows you to tackle full-cycle accounting, then this is an excellent opportunity for you!

Did I mention you get to be part of a fun and engaging team environment while excelling every day?
WHAT YOU’LL DO

- Perform accounting functions for two companies with multiple transaction currencies
- Reconcile bank accounts and credit cards
- Maintain accounts receivable including gathering revenue information, processing invoices, collecting and reconciling payments, and following up with clients regarding outstanding invoices
- Maintain accounts payable including collecting bills, recording bills, inquiring about any discrepancies, processing payments in a timely manner, and recording payments
- Prepare daily and month-end journal entries
- Monthly reconciliation of balance sheet accounts including capital assets and exchange adjustments
- Maintain digital filling and record keeping
- Provide accounting and clerical support to the accounting department
- Perform office administrative tasks as needed
- Ad-hoc reporting and analysis as requested
WHAT YOU’LL BRING

- You are comfortable working with online applications and are always open to learning something new. Quickbooks Online and Excel are some of our favourite software!
- You are highly organized and manage your time effectively to handle multiple deadlines. But don’t worry, the team is always here for support.
- You are highly inquisitive with a keen eye for details, which helps you keep the financial statements accurate.
- Communication is one of your strongest skills, and this helps you interact with team leaders and convey financial information to managers.
- You are always looking for ways to improve and be innovative, bringing a positive energy and passion for breaking through the status quo.
- You are enthusiastic about being part of an all-star team but also like to spread your wings and challenge yourself independently.
WHAT WE CAN DO FOR YOU!

- A competitive base salary package
- Individual and company performance based annual discretionary bonus
- Paid time off: 3 weeks’ vacation, public holidays, birthday, office is closed between Christmas Eve and New Years
- Health and dental benefits
- 3% company matched pension contributions
- Self-driven annual training budget so you can continue to grow professionally
- Flexible working hours and work from home options
- Company parties in the summer, winter, and a few fun events in between
- Engaging, fun, and casual company culture
- Dog friendly office
- Free parking

If you read this and instantly thought you were a great fit with the skills and passion we’re looking for, then please submit your cover letter and resume to careers@covers.com. We’d love to hear from you!
Apply today to join an amazing team!